



**Sennybridge Show – Saturday 6<sup>th</sup> September 2025**  
**Sioe Pontsenni – Dydd Sadwrn 6<sup>ed</sup> Medi 2025**

Office Address:  
Sennybridge Show Office, Defynnog Road, Sennybridge, Powys, LD3 8RU  
✉ [sennybridgeshow@gmail.com](mailto:sennybridgeshow@gmail.com)

**APPLICATION FORM FOR CATERING**

**Closing date for entries 1<sup>st</sup> February 2025 (1 year only)**

<b>Trading Name*:</b>	
<b>Address:</b>	<b>Contact Name:</b>
	<b>Tel/Mob:</b>
<b>Email:</b>	
<b>Type of catering unit:</b>	
<b>Food and drink menu</b> ( <i>photographs can be submitted</i> ):	
<b>Sample of prices charged:</b>	
<b>Area needed (metres):</b>	
<b>Food Hygiene Rating:</b>	
<b>Amount of Tender/Unit: £</b>	

*\* will be advertised on social media, website and Show Schedule unless requested otherwise.*

**I have read the information pack and agree to abide by the Society's regulations, safety requirements and conditions.**

**Signed .....**

**Date .....**

**ALL FORMS TO BE RETURNED TO:**

**Secretary, Sennybridge Show, Show Office, Defynnog Road, Sennybridge, LD3 8RU**

**Or via email: [sennybridgeshow@gmail.com](mailto:sennybridgeshow@gmail.com)**

# **INFORMATION PACK**

Please read through this information pack. If you have any further queries, please do not hesitate to contact us on [sennybridgeshow@gmail.com](mailto:sennybridgeshow@gmail.com)

- Applications close on Saturday 1<sup>st</sup> February 2025. The Tender will only be considered upon receipt of completed Application Form. If the Tender is accepted, receipt of a completed Risk Assessment and Insurance Certificates is required by the **31st March 2025** to confirm the booking.
- Tenders will be assessed on the type of food, sustainability of products, size and nature of unit, environmental impact, prices charged to customers and price tendered.
- Applicant should be aware that the Society reserves the right to refuse any application, without giving any reason and reserves the right to determine the area and position of sites.
- Please make sure the type of food being tendered is clearly stated and provide examples of prices being charged.
- The Showground generally has good network coverage, although 4G is not guaranteed on site.
- Entrance to the Showground will be available prior to Show Day to set up and from 7am on Show Day. All tradestands should be set up by 9am.
- Food to be made available for the evening Speedshear and Dance until 1am, and for a Sunday event.
- No trader shall sub-let or re-let any of the space allocated to them.
- Exhibition space will be clearly marked out on the ground and equipment must fit into the area booked and marked out by the organisers including any vehicle guy-ropes and trailer drawbars. Exhibitors must not arrange goods or signs that create an obstruction to other exhibitors.

## **Health and Safety**

- All traders must provide a Risk Assessment as specified in Regulation 3 of the Management of Health and Safety at Work Regulations 1999 and must carry Public Liability Insurance to a minimum of £5M.
- Catering units are responsible for ensuring the arrangement of any necessary insurance and compliance with all relevant health and safety legislation and UK Food Safety Law/ relevant EU Standards. Please refer to <http://www.food.gov.uk/enforcement/regulation> and [www.hse.gov.uk/catering](http://www.hse.gov.uk/catering)
- Exhibitors are responsible for the safety and security of their stand / stock and will be responsible for all claims arising during the preparation phase, show day and de-preparation phase.
- Any Traders behaving in a threatening or intimidating manner towards showground staff, other traders or the general public will be asked to leave site and will not be allowed to trade with Sennybridge Show in the future.
- Traders are responsible for all equipment brought to the showground. Trader must ensure equipment complies with relevant legislations and portable electrical equipment must be subject to PAT. Non-compliance may result in exclusion from the show.
- All equipment must be well maintained and copies of insurance, risk assessments and electrical testing must be demonstrated.
- All vehicles must be driven in an appropriate manner around the showground.
- Traders, contractors working or delivering on site for a trade stand must not obstruct entrances, exits, roads with unattended vehicles.
- Fire Extinguishers must be positioned by all generators. Traders must conform to precautions against fire and provide a fire risk assessment if necessary.
- It is the responsibility of Traders, or their agents, to safeguard their property. The Society does not accept any responsibility whatsoever for any losses.
- The show organisers accept no responsibility for any damage to vehicles or trade stands by the actions of others.
- No exhibitor will be allowed to place his exhibits, boards or placards beyond the limits of the space allotted.